



P O Box 107
Canton, MS 39046
(601) 856-5969

Request for Water Billing Adjustment Form

Bear Creek Water Association finds it advantageous from a goodwill standpoint to operate a functioning water bill adjustment program for leaks on the customer side of the meter. Bear Creek Water Association issues partial adjustments for water leaks that are repaired by customers in a timely manner.

To request a billing/leak adjustment, please fill out and return this completed form with all required documentation. Once your usage has returned to normal, your request will be evaluated by the CFO of Bear Creek Water Association for a non-cash credit adjustment. Once an adjustment is approved, a non-cash credit will be applied to your account and you will be notified via e-mail. If e-mail is unavailable, please watch your water billing for a credit. Please note: only water charges are adjusted, no adjustments are made for sewer charges. A partial adjustment will only be allowed once every calendar year.

Today's Date: _____ Date Leak Found: _____ Date Leak Repaired: _____

Name on Account: _____ Account Number: _____

Service Address: _____ Phone Number: _____

E-mail Address: _____ (required for notification of adjustment)



Location of leak: _____

Cause of leak: _____

Describe repairs made (Please provide labor and/or material receipts, or other verification of repairs): _____

